

# Privacy statement

Yard-Management  
BASF Schwarzheide GmbH

Version: 1.0  
BASF Schwarzheide GmbH  
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 **BASF**  
We create chemistry

Welcome to the website of BASF Schwarzheide GmbH and thank you for your interest in our company. As data protection is our top priority at BASF, below we provide you with detailed information on the subject:

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## A. Who is responsible for processing data and who is our data protection officer?

Please click [here](#) to see who is responsible for data processing.

**Our data protection officer is:**

**Claus Riedel**

Schipkauer Strasse 1

01987 Schwarzheide

Germany

+49 35752 6-3725

E-mail: [claus.riedel@basf.com](mailto:claus.riedel@basf.com)

## B. What data do we process, for what purposes, for how long and on what legal basis?

Below, we provide information about (a) the data processing that takes place on our site, (b) the purposes and legal basis of that processing, (c) the storage time and specifics of how to object or have the data removed.

### 1. Log files

#### a. Data processing

When you visit our website (<https://bsw.flow-digital-yards.de/>), the following information is automatically sent by your browser:

- the IP address of your device
- information about your browser
- the name of the referring website you are visiting us from
- the name of the landing page (URL) or file you access
- the date and time of your visit
- status information such as error messages
- the amount of data transferred and the access status (file transferred, file not found, etc.)
- your computer's operating system and operating system version, and the name of your access provider

#### b. Purposes and legal basis

When you visit this website (<https://bsw.flow-digital-yards.de/>), we use your IP address and the other data automatically sent by your browser, as listed under Article B. 1. a., for these purposes:

- (i) being able to provide you with the content you request
- (ii) ensuring that our website is safe and stable, and tracking unauthorised uses
- (iii) making our website convenient to use.

The legal basis for this data processing is point (f) of Article 6(1) of the GDPR. Our legitimate interest follows from the data processing purposes listed above. In no case will we use the data collected for the purpose of identifying you.

#### c. Duration of storage

The last 100 visits by all visitors to the website are saved in a log file and overwritten using a rotation scheme.

## 2. Cookies

### a. Data processing and relevant legal basis

We use cookies on the website we provide (<https://bsw.flow-digital-yards.de/>). Cookies are information about a visited website (web server, server) that can be stored as text in the browser on a viewer's device. Each cookie is either sent from the web server to the browser, or created in your browser using a script (JavaScript). When you visit the site again, the web server can read the information in that cookie straight from the server, or send the information in the cookie to the server using a script on the website. Cookies do not cause any damage to your device and do not contain any viruses, trojans or other malware.

The information stored in the cookie is created in connection with the specific device you are using. However, that does not mean that we directly learn your identity as a result.

#### We generally use the following cookies:

- strictly necessary cookies

These cookies are necessary for the website to function. As a rule, these cookies are only placed in reaction to actions you take corresponding to a request for a service. This includes, for instance, determining your data protection settings, logging on or filling in forms. You can set up your browser to block these cookies or warn you when they are being placed. However, that will cause some parts of the website to stop working.

The legal basis for processing these cookies is point (f) of Article 6(1) of the GDPR. Our legitimate interest follows from the data processing purposes listed under Article B. 1. b..

### b. Specific use of cookies, purposes and duration of storage

Strictly necessary cookies are activated by default. If you object to this, you have the option of generally rejecting cookies in your browser settings. If you do so, the website you are visiting may not work properly.

#### JSESSIONID

- Used to recognise the user during a browser session

Cookie subgroup	Cookies	Cookies used	Valid for
flow-digital-yards.de	JSESSIONID	First-party cookies	Session

### 3. Processing of personal data:

As well as cookies and log files, the web application (<https://bsw.flow-digital-yards.de/>) processes personal data using web forms.

The yard management application provided on this website is used to manage haulage operations (inbound and outbound) at BASF Schwarzheide GmbH, so as to properly carry out and document truck haulage movements.

#### 3.1. Types of data processed

The following types of personal data are processed:

- drivers (e.g. truck drivers): personal data such as surname, first name, date of birth, nationality, language and mobile phone number if applicable
- website users: user name, given name, surname, e-mail address

The drivers' data are required to create transport documents (vehicle passes). Their authorisation to access the plant premises is also checked.

#### 3.2. Purpose of the processing

Personal data are saved electronically and used for the following purposes in the yard management software provided:

##### 3.2.1. Driver registration (registration via on-site terminal)

Before truck drivers drive into the plant premises, their personal data are collected to check any access restrictions that may apply. At the same time, the personal data listed under Article B. 3. 1. are used to create the processing and access documents that are required to accurately link each person to their assigned haulage tasks and carry out various safety and security checks on the vehicles. Telephone numbers are added to the system so that people can be contacted or check their loading bay. The legal basis for this data processing is our legitimate interest in efficiently organising our haulage operations so as not to interfere with public transport or traffic, see Article 6(1) f of GDPR.

##### 3.2.2. Advance driver check-in (enabling forwarders to check in online before arrival)

If haulage tasks are entered before the vehicles arrive at the plant, various process documents can be created electronically in advance. To this end, a forwarder can provide data on the driver and vehicle in advance via our yard management system. Each forwarder that is assigned a task sends us the personal data listed under Article B. 3. 1. to book in vehicles and drivers ahead of their arrival. The legal basis for this data processing is our legitimate interest in efficiently organising our haulage operations so as not to interfere with public transport or traffic; see Article 6(1) f of GDPR.

##### 3.2.3. Booking time windows for loading (online check-in)

So that pre-set loading time windows can be selected, haulage operations need to be recorded in the yard management system. To that end, we process data on the vehicle assigned to each haulage operation and on the driver, including the personal data listed under 3.1 for accurate identification. The legal basis for this data processing is our legitimate interest in efficiently organising our logistics operations, see Article 6(1) f of GDPR.

##### 3.2.4. Compiling documents for access and process

A smooth-running haulage process involves compiling written and electronic access documents. These documents contain personal data such as surnames and given names so that haulage operation drivers can be accurately identified. The legal basis for this data processing is our legitimate interest in efficiently organising and documenting our haulage operations, see Article 6(1) f of GDPR.

#### 3.3. Duration of storage

The data subjects' personal data are erased or blocked as soon as the storage purpose no longer applies. They can be stored for longer if this is provided for under European or national legislation, in EU regulations, laws or other rules to which the controller is subject. The data shall also be blocked or erased if a storage period set down according to these rules comes to an end, unless the data needs to be stored for longer to conclude or perform a contract.

## C. Who gives us your data?

Without the personal data listed in Article B. 3., we cannot achieve the purposes specified there. We receive your personal data during the advance check-in, from the forwarder you work for or from you yourself, e.g. if you work for us freelance. If and when we receive your personal data from the forwarder you work for, that company is an independent controller.

When you visit our website, the information listed under Article B. 1. a. and the information from the cookies classified as strictly necessary are processed automatically. This information is disclosed voluntarily. If these personal data are not provided, we will not be able to show you the page you have requested.

### If you

- (i) give us permission to use cookies that are not classified as strictly necessary,
- (ii) want to contact us and do so by sending an e-mail or using our contact form then this information is disclosed voluntarily.

We cannot respond to your enquiry when you contact us, or cannot respond ideally, without being given the personal data required in each individual case. Where cookies are involved, if you do not provide your consent this can restrict the functions of the website or parts thereof.

## D. With whom do we share your personal data?

Within our company, people and departments are only given access to your above personal data if they require them to achieve the above purposes.

We also work with service providers. These service providers only act on our instructions, and are contractually obliged to comply with relevant data protection requirements.

### Overview of service providers:

star/trac supply chain solutions GmbH, Baierbrunner Strasse 35, 81379 Munich, Germany

GREIWING logistics for you GmbH, Schwarzheide site, Schipkauer Strasse 1, 01987 Schwarzheide, Germany

STR Tank-Container-Reinigung GmbH Schwarzheide, Justus-von-Liebig-Str. 29, 01987 Schwarzheide, Germany

Alfred Talke Spedition GmbH, Justus-von-Liebig-Strasse 23, 01987 Schwarzheide, Germany

### In all other respects, we only pass on your data to third parties if:

- (i) you have given your explicit consent to this pursuant to Article 6(1)1a of the GDPR,
- (ii) processing is necessary for the establishment, exercise or defence of legal claims pursuant to Article 6(1)1f of the GDPR, and there are no reasons to consider that you have an overriding interest worth protecting in your data not being disclosed,
- (iii) there is a legal obligation to disclose them pursuant to Article 6(1)1c of the GDPR, or
- (iv) this is legally permissible and necessary to perform contractual relationships with you pursuant to Article 6(1)1b of the GDPR.

Your personal data will only be passed on to service providers in a third country if the special requirements of Articles 44 ff. of the GDPR are met. If and when the service providers are located in a third country, it may be the case either that the service provider's servers are located in the third country, or that the servers are in the EU but are accessed from a third country in order to provide support. Some third countries, such as the USA or China, do not have an equivalent level of data protection to the EU, as the authorities may easily be able to access personal data, or people's rights to prevent such measures may be limited. If and when you give your consent, you expressly agree to personal data being transferred to the relevant third country.

## E. How do we secure your personal data?

We have commissioned the service provider star/trac supply chain solutions GmbH, Baierbrunner Strasse 35, 81379 Munich, Germany, which takes technical and organisational security precautions to protect your personal data against accidental or intentional manipulation, loss, destruction, or access by unauthorised persons. The security precautions are continuously updated in line with technological developments.

## F. What rights do you have?

**According to the General Data Protection Regulation, you have certain rights:**

**Right of access:** Right of access entitles you to enquire about any of your personal data that we process, and about other information (such as that indicated in this privacy statement);

Right to rectification: If your personal data are inaccurate or incomplete, you are entitled to have them rectified;

**Right to erasure:** Under the 'right to be forgotten', you can call for your personal data to be erased, unless it there is a duty to keep records. The right to erasure is not an absolute right. We do, for example, have the right to continue processing your personal data if that processing is necessary to comply with our legal obligations or to establish, exercise or defend legal claims;

**Right to restriction of processing:** This right covers the restriction of both the use of data and the manner in which they are used. This right is limited to certain cases and applies, inter alia, if: (a) the data are inaccurate; (b) the processing is unlawful and you oppose their erasure; (c) we no longer require the data but you require the data to establish, exercise or defend legal claims. If processing is restricted, then we are permitted to keep storing the data, but not to use them. We keep a list of people who have exercised their right to restriction of processing, to ensure that this restriction is maintained;

**Right to data portability:** This right means that, where technology allows, we transfer your personal data in a structured, commonly used and machine-readable format for your own purposes;

**Right to object:** You may object to the processing of your personal data if this is carried out on the basis of legitimate interests, including, but not limited to, direct marketing purposes.

**Right to withdraw your consent:** Once you have given us your consent to processing your data, you are entitled to withdraw that consent at any time. This withdrawal of consent shall not affect the lawfulness of the processing carried out based on your consent before you withdrew it.

You may exercise these rights free of charge. However, you are required to prove your identity using two-factor authentication. We shall go to appropriate efforts, in accordance with our legal duties, to transfer, correct or erase personal data of yours that is in our file systems.

To exercise your rights, please contact us, e.g. by e-mail or post. You will find our contact details in Section A.

## G. To whom can you make complaints?

If you have a complaint, you can contact the data protection officer named in this privacy statement (for their contact details, see Section A) or a supervisory authority, inter alia in the member state of your place of abode or the place where the violation is said to have taken place.

**In all cases, you can contact the Rhineland-Palatinate Commissioner for Data Protection and Freedom of Information:**

Der Landesbeauftragte für den Datenschutz und die Informationsfreiheit Rheinland-Pfalz

Hintere Bleiche 34

55116 Mainz

Germany

<https://www.datenschutz.rlp.de/de/general-storage/footer/ueber-den-ldi/kontakt/>

E-Mail: [poststelle@datenschutz.rlp.de](mailto:poststelle@datenschutz.rlp.de)

## H. Data protection for minors

This website is aimed at people who are at least 18 years of age. If a minor discloses personal data via this website, we shall delete those data and stop processing it as soon as we become aware that they are a minor.